



# CLEAN CARS FOR ALL

Income Affidavit  
Rev. 5/17/19

## HOUSEHOLD INCOME AFFIDAVIT

I, \_\_\_\_\_, of legal age residing at \_\_\_\_\_ do hereby solemnly affirm and declare that:

1. The combined total income from all members of my household is \$\_\_\_\_\_ per year from \_\_\_\_\_.  
*(see attached list of acceptable income source; provide a list on a separate sheet if there are more than one source of income); and*
2. My household does not receive any other source(s) of income; and
3. The number of persons in my household is \_\_\_\_\_ (see attached list for definition of household).
4. I did not file taxes and have submitted a Form 4506-T to the Internal Revenue Service to request a Verification of Nonfiling.

I understand that this information is subject to verification by the State of California. I certify that the information presented in this affidavit is true and correct to the best of my knowledge and belief.

Furthermore, I have provided documentation to support my statement for each source of income listed above from \_\_\_\_\_.

\_\_\_\_\_  
Signature

\*\*\*\*\*

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California, County of \_\_\_\_\_

Subscribed to and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

by \_\_\_\_\_

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Seal

Place Notary Seal Above

\_\_\_\_\_  
Signature of Notary Public



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## Income Reporting / Household Definition

### Household Definition

A household usually includes the tax filer, their spouse if they have one, and their tax dependents. To determine your household size, include:

1. yourself (and your spouse);
2. the number of children who will receive more than half of their support from you (and your spouse); and
3. the number of people (not your children or spouse) who live with you and receive more than half of their support from you. To determine who should be considered, see the following table.

Who to include in your household		
Relationship	Include in household?	Notes
Dependent children, including adopted and foster children	Yes	Include any child you'll claim as a tax dependent, regardless of age.
Children, shared custody	Sometimes	Include children whose custody you share <b>only</b> during years you claim them as tax dependents.
Non-dependent child under 26 living in the household	No	Do not include them except if the child is on the title (along with the applicant) of the vehicle to be scrapped
Children under 21 you take care of	Yes	Include any child under 21 you take care of and who lives with you, even if not your tax dependent.
Unborn children	No	Don't include a baby until it's born. You have up to 60 days after the birth to enroll your baby.



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Who to include in your household		
Relationship	Include in household?	Notes
Dependent parents	Yes	Include parents <b>only</b> if you'll <u>claim them as tax dependents</u> .
Dependent siblings and other relatives	Yes	Include them <b>only</b> if you'll <u>claim them as tax dependents</u> .
Spouse	Yes	Include your legally married spouse, whether opposite sex or same sex.
Legally separated spouse	No	Don't include a legally separated spouse, even if you live together.
Divorced spouse	No	Don't include a former spouse, even if you live together.
Spouse, living apart	Yes	Include your spouse unless you're legally separated or divorced.
Unmarried domestic partner	Sometimes	Include an unmarried domestic partner <b>only</b> if you have a child together or you will claim your partner as a tax dependent
Roommate	No	Don't include people you just live with — unless they're a spouse, tax dependent, or covered by another exception in this chart.



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## **Reporting Income to Determine Eligibility**

When you fill out an application, you will need to provide documentation on your household's annual income. There are two ways to document annual household income:

- 1) The prior year's federal income tax return [Internal Revenue Service (IRS) Form 1040]; or
- 2) An estimate of annual income with a signed affidavit attesting to the total income in the household.

If you or any members of your household do not file an income tax return, you must make your best estimate of your annual household income to qualify for the right amount of funding and complete an affidavit attesting to the total amount of income. The following provides guidance on what income needs to be reported to determine annual household income.

### **Whose income to include in your estimate?**

Include income from all members of the household (as defined above) who are required to file a tax return.

### **Do I need to include income of people in my household?**

Yes. Eligibility is based on total household income, not the income of only the household member applying for a voucher.

### **Do I include my dependents' income from things like summer jobs, work-study, and limited part-time work?**

They will count it only if they are required to file a federal tax return. If they file a tax return when they do not have to – for example, to get a tax refund – their income would not be counted.

### **What income is counted?**

If you file taxes, your income must match the adjusted gross income (AGI) listed on your most recent Federal Tax Return. This information can be found on:

- Line 37 on Form 1040
- Line 21 on Form 1040A
- Line 4 on Form 1040EZ
- Line 36 on Form 1040NR



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Types of income to include in your estimate		
Income type	Include as income?	Notes
Federal Taxable Wages	Yes	If your pay stub lists “federal taxable wages,” use that. If not, use “gross income” and subtract the amounts your employer takes out of your pay for child care, health insurance, and retirement plans.
Tips	Yes	
Self-employment income	Yes	Include “net self-employment income” you expect — what you’ll make from your business minus business expenses.
Unemployment compensation	Yes	
Social Security	Yes	Include both taxable and non-taxable Social Security income. An annual statement can be printed or downloaded from <a href="http://www.ssa.gov">www.ssa.gov</a> . You will need to establish a login account to access your annual statement from the website. Include annual statement from all members of the household.
Social Security Disability Income (SSDI)	Yes	But <b>do not</b> include Supplemental Security Income (SSI).
Retirement or pension Income	Yes	Include most IRA and 401k withdrawals. (See details on retirement income in <a href="#">the instructions for IRS publication 1040</a> ).
Alimony	Yes	
Child support	No	
Capital gains	Yes	



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Types of income to include in your estimate		
Income type	Include as income?	Notes
Investment income	Yes	Include expected interest and dividends earned on investments, including tax-exempt interest.
Rental and royalty income	Yes	
Excluded foreign income	Yes	
Gifts	No	
Supplemental Security Income (SSI)	No	<b>But do include</b> Social Security Disability Income (SSDI).
Veterans' disability payments	No	
Worker's Compensation	No	
Proceeds from loans (like student loans, home equity loans, or bank loans)	No	



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